

FOSSC Hon Secs Report for AGM November 17 2021

1. Core activities for 2020/21:

- Arrange Main Committee meetings
- Arrange AGM
- Produce minutes for Committee
- Produce minutes for AGM
- Negotiate Club insurance policies
- Negotiate Club Electricity Contract
- Maintain Club Rules
- Maintain Club Lease
- Maintain Officer and Committee Member lists.
- Maintain Alcohol License
- Maintain Petrol License
- Maintain Club radio licenses
- Maintain Zoom license and arrange meetings.
- Liaison with Stroud District Council as rates and hygiene certificates

2. Member of Club's Covid Committee and producing risk assessments and operating procedures.

3. Complete applications for Covid grant relief

4. Ongoing Tasks:

- Change Club Lease Trustees
- Establish a criminal records check system for instructors.

Overall, a busy year, made more challenging because of the additional Covid tasks. As a business we were eligible for grants to minimize the impacts of closing the Club. Applications for these grants were successful and enabled the Club to reorganize its sail training fleet to support Adult single-handed training.

The use of Zoom for running Club meetings and online training has been very successful. The single point of ownership (me) requiring the scheduling of meetings, initiating them and then if not a committee meeting handing over host responsibilities.

Our existing Club Trustees have completed their six-year term of office and the Committee has approved 3 candidates to replace them. This is a complex procedure through the Land Registry made the more so by backlogs in this organization. New Trustees:

Stephen Hawkins, Rhonwen James, David Greenfield.

